

**MINUTES OF THE REGULAR MEETING OF THE ST. BERNARD-ELMWOOD  
PLACE BOARD OF EDUCATION ON SEPTEMBER 17, 2018**

The St. Bernard-Elmwood Place Board of Education met in regular session on September 17, 2018, at 5:45 p.m. in the Board of Education Office, 105 Washington Avenue, St. Bernard, Ohio 45217. The meeting was called to order by President Linda Radtke and opened with the Pledge to the Flag.

Roll Call

Present: Linda Radtke, Katie Estep, Marc Fleak, Micki Spears, and Tinette Underwood  
Also present: Dr. Mimi Webb, Emily Hauser, and Bruce Helwagen

Visitors (who signed in): None

Public Participation

None

18-149 Approval of Minutes of Regular Meeting on August 27, 2018

Mrs. Underwood made a motion, seconded by Miss Estep, to approve the minutes of the Regular Meeting on August 27, 2018.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Miss Estep, Mr. Fleak, Mrs. Spears, and Mrs. Underwood

18-150 Financial Report and Report of the Treasurer

Mrs. Spears made a motion, seconded by Mrs. Underwood, to approve the following:

Financial Report for August 2018

Investments for August 2018

Investments - General

Star Ohio	\$12,057,209.95
5/3 Securities	1,984,681.94

Investment & Bank Interest - General

Star Ohio General	21,550.66
US Bank	48.04
5/3 Bank	6.53
5/3 Securities	6,674.65

Investments – Building Project

Star Ohio Bond Retirement	318,249.80
Star Ohio LFI	197,187.81
Star Ohio Local Share	604,561.76
Star Ohio State Share	5,566,934.71
5/3 Securities LFI	2,840,232.00
5/3 Securities LFI – Money Market	1,705,155.47

5/3 Securities Local Share	3,675,689.21
5/3 Securities Local Share – Money Market	1,527,670.69

Investment Interest – Building Project

Star Ohio Bond Retirement	208.75
Star Ohio LFI	360.82
Star Ohio Local Share	1,092.78
Star Ohio State Share	9,955.62
5/3 Securities Local Share CD's	29,640.82
5/3 Securities LFI CD's	19,105.47

Donations

<u>Source</u>	<u>Amount</u>	<u>Fund</u>	<u>School/Club</u>
VFW Elmwood Post 1042	\$ 250.00	018 9031	EPE Principal's Fund
Neediest Kids of All	500.00	019 9811	HS NKOA
Neediest Kids of All	700.00	019 9831	EPE NKOA
Cheryl Horne	150.00	300 9301	Athletics
JALR Holdings LLC	1,208.50	300 9301	Athletics

Invoices with Then and Now Certificates in Excess of \$3,000 or Invoices More than 30 Days older than the Purchase Order as Presented

ACT Aspire, LLC	\$ 6,989.00
Brandstetter Carroll Inc.	10,800.00
Constellation Energy Services	32,031.85
Constellation Energy Services	15,063.47
Ruth Mitchell	5,325.00
Naviance, Inc.	8,889.97

Amended Certificate and Permanent Appropriations

Contracts

Forward Edge  
 Therapy Learning Center, Speech Therapy Services  
 Therapy Learning Center, Occupational Therapy Services

Credit Card Compliance Officer Appointment

Assistant to the Treasurer (Payroll/Benefits), credit card compliance officer

Authorization for Superintendent and/or Designee to Purchase Food for Needy Children

Superintendent and/or designee is authorized to purchase food for needy children. It is established that this amount be set at a maximum of \$1,500 per school year.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Miss Estep, Mr. Fleak, Mrs. Spears, and Mrs. Underwood

18-151 Employment of New Certified Staff

Mrs. Spears made a motion, seconded by Mr. Fleak, to approve the employment of Brett Allen for the 2018-2019 school year, effective September 10, 2018, Masters Degree, Step 1.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Miss Estep, Mr. Fleak, Mrs. Spears, and Mrs. Underwood

18-152 Employment of Braille Transcriber

Mrs. Underwood made a motion, seconded by Miss Estep, to employ Rhonda Gregoire as a Braille transcriber, effective August 29, 2018 for the 2018-2019 school year, at \$17.00 per hour, 7 hours per day.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Miss Estep, Mr. Fleak, Mrs. Spears, and Mrs. Underwood

18-153 Paraprofessionals

Mrs. Spears made a motion, seconded by Mr. Fleak, to employ the following as paraprofessionals for the 2018-2019 school year:

- a. Quincy Curry, Step 1, effective September 13, 2018
- b. Brandon Johnson, Step 1, effective September 17, 2018 (Monday, Wednesday, and Friday)

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Miss Estep, Mr. Fleak, Mrs. Spears, and Mrs. Underwood

18-154 Resolution and Supplemental Athletic Contracts for 2018-2019

Mrs. Underwood made a motion, seconded by Mr. Fleak, to approve the following:

WHEREAS, the certificated employees of the St. Bernard-Elmwood Place City School District have been notified that there are openings for the positions listed below and at this time no such certificated employees with the qualifications which the Board of Education deems necessary for the positions have accepted the position; and

WHEREAS, individuals with a teaching certificate who are not employed by the St. Bernard-Elmwood Place City School District have been notified that there are openings in the positions listed below by advertising the openings in appropriate local media, and at this time no such individuals with the qualifications deemed necessary for the positions by the Board of Education have applied and accepted the positions.

NOW, THEREFORE, BE IT RESOLVED THAT the following be employed as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>
Darius Baker	Jr. High Asst. Football (60%)	1
Dion Dawson	Varsity Asst. Football (50%)	1

Amanda Schmitt	Varsity Cheerleading-Football (50%)	1
Amanda Schmitt	Jr. High Cheerleading-Football (50%)	1

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Miss Estep, Mr. Fleak, Mrs. Spears, and Mrs. Underwood

18-155 Authorization to Employ Developmentally Handicapped Students in the St. Bernard-Elmwood Place School District

Mrs. Spears made a motion, seconded by Mr. Fleak, to authorize the administrative staff to employ students who are enrolled in the school district’s Developmentally Handicapped classes. They are to be employed on an “if and when needed” basis for the 2018-2019 school year. Rate of pay will be \$2.50 per hour.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Miss Estep, Mr. Fleak, Mrs. Spears, and Mrs. Underwood

18-156 Resolution Requesting District Membership with the Southwestern Ohio Educational Purchasing Council

Mrs. Underwood made a motion, seconded by Mrs. Spears, to approve the following resolution:

Be it resolved that St. Bernard-Elmwood Place City Schools, hereby agrees to abide by the Constitution and By-Laws of the Southwestern Ohio Educational Purchasing Council (EPC), and elects to become a member of the EPC, a Regional Council of Governments under Chapter 167 of the Ohio Revised Code.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Miss Estep, Mr. Fleak, Mrs. Spears, and Mrs. Underwood

18-157 Board Policies

Mrs. Spears made a motion, seconded by Mr. Fleak, to approve the following Board policies:

- Purchasing Agent Appointment and Authority (DJA)
- Staff Gifts and Solicitations (GBI)
- Student Fundraising Activities (IGDF)
- Public Gifts to the District (KH)
- Public Solicitations in the Schools (KI)
- Petty Cash Accounts (DJB)
- Administration of Federal Grant Funds (DECA)
- Purchasing (DJ)
- Purchasing Procedures (DJF)
- Credit Cards (DJH)

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Miss Estep, Mr. Fleak, Mrs. Spears, and Mrs. Underwood

18-158 Approval of Presenting A Titan Salute to Mr. Jerry Finkes

Mrs. Spears made a motion, seconded by Mrs. Underwood, to approve presenting a Titan Salute to Mr. Jerry Finkes in honor of his 90<sup>th</sup> birthday.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Miss Estep, Mr. Fleak, Mrs. Spears, and Mrs. Underwood

Miscellaneous - Liaison Reports

1. Curriculum Council Liaison – Micki Spears (no report)
2. Student Achievement & Student Affairs Liaisons – Katie Estep (no report)
3. Education Hall of Fame Committee Liaisons – Tinette Underwood and Marc Fleak (no report)
4. Alumni Association – Micki Spears and Marc Fleak (no report)
5. Great Oaks Institute of Technology & Career Liaison – Micki Spears
6. Legislative Liaison – Katie Estep
7. Business Liaison – Tinette Underwood
8. Building Project Report – Bruce Helwagen
9. President’s Report – Linda Radtke
10. Superintendent’s Report - Dr. Mimi Webb

18-159 Executive Session to Consider the Appointment of a Public Employee or Official

Mrs. Spears made a motion, seconded by Mrs. Underwood, to enter into Executive Session at 7:03 p.m. to consider the employment of a public employee or official.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Miss Estep, Mr. Fleak, Mrs. Spears, and Mrs. Underwood

Regular session reconvened at 7:13 p.m.

18-160 Adjournment

Mr. Fleak made a motion, seconded by Mrs. Underwood, to adjourn the meeting.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Miss Estep, Mr. Fleak, Mrs. Spears, and Mrs. Underwood

Meeting adjourned at 7:14 p.m.

Minutes approved by the Board of Education: \_\_\_\_\_

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Date